

# Beef Grant Program

## EXPENSE REIMBURSEMENT FORM



**DEADLINE:** 05/31/2025

**DATE:** \_\_\_\_\_

**TEACHER:** \_\_\_\_\_

**SCHOOL:** \_\_\_\_\_

**PROGRAM/CLASS:** \_\_\_\_\_

**# OF STUDENTS:** \_\_\_\_\_

**GRADE LEVELS:** \_\_\_\_\_

**CHECKS MADE PAYABLE TO:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RECEIPTS OR PICTURES OF RECEIPTS MUST BE SUBMITTED WITH THIS REIMBURSEMENT FORM. PLEASE PROVIDE INFORMATION ON A SEPARATE DOCUMENT SUMMARIZING YOUR CLASS AND THE IMPACT IT HAD AND INCLUDE ANY PICTURES THAT ARE APPROVED TO BE SHARED ON SOCIAL MEDIA.**

DATE	CUT OF BEEF	STORE	PRICE

**Total:** \_\_\_\_\_

**TEACHER SIGNATURE:** \_\_\_\_\_

Contact Us:  
New Mexico Beef Council  
505-841-9407  
nmbeef@nmbeef.com  
carollann@nmbeef.com

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## GUIDELINES & INFORMATION



**DEADLINE TO SUBMIT RECEIPTS/FINAL PAPERWORK: Friday, May 31, 2024**  
**BEEF GRANT LIMIT: \$1,000**

- These grants are available to purchase beef products to teach about various aspects of beef including but not limited to: beef cuts, beef cooking, beef safety and handling, nutrition, animal science, meat science, sustainability, ranching, etc.
- Beef purchases can be fresh or pre-cooked product.
- Funds can only be used in the classroom/food lab setting with the focus being on beef education. Funds cannot be used for school social events. (For Ag Day and other school function sponsorships, please contact us for limited opportunities).
- Process:
  - Purchase the beef, save your receipts.
  - Submit Expense Reimbursement Form with receipts.
  - New Mexico Beef Council will reimburse you in a timely manner.
  - Receipts and paperwork can be submitted at any time before May 31, 2025.
- Social Media: Please tag @nmbeef on Instagram and @NMBeefCouncil on Facebook in your posts, recipes and lessons.
- If you have any questions or need any beef handouts or posters to help with your classroom, please contact us. All print materials are free of charge.

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